



Alliance for Progress Charter School

Elementary School: 1722 N. Cecil B. Moore Ave. Philadelphia, PA 19121

Middle School: 1821 N. Cecil B. Moore Ave. Philadelphia, PA 19121

TEL: 215-232-4892 FAX: 267-792-3921



ENROLLMENT AND RE-ENROLLMENT POLICY

Enrollment Policy:

A. Applying for Admission

Families can obtain and submit an application for admission online at ApplyPhillyCharter.org or apply via the Apply Philly Charter toll-free number, 1-800-891-3999. Families are welcome to visit the School for assistance, and families will be provided with information on how to apply and, subject to availability, a computer or tablet to access ApplyPhillyCharter.org. The online application is available for translation into *[alternate languages that application is available in]*. The toll-free number has customer service representatives who can assist families in multiple languages and includes after-hours support. Alliance for Progress Charter School will provide reasonable accommodations in the event that an individual requests to submit an application in person. Paper applications are not available and Alliance for Progress Charter School will not accept or enroll any applicant whose application is not recorded through the Apply Philly Charter system.

The application process only involves submitting the application form by the deadline. No interview, school tour, information session, or fee is required.

Once the application is submitted, the applicant will receive an email or text message confirmation. Applicants who are unable to provide an email address will receive a confirmation of their application submission via postal mail to the address recorded on the application.

All complete applications submitted after the close of the application window may be offered admission to the school in the order received only after Alliance for Progress Charter School has exhausted the waiting list of students whose applications were received by the deadline.

B. How is Application Data Stored?

In accordance with applicable laws (FERPA, PPRA, COPPA), applicant data is maintained through the Apply Philly Charter system. Applicant data will not be shared with any schools to which the applicant did not apply.

C. Lottery

Apply Philly Charter will manage lottery data for Alliance for Progress Charter School.

All remaining students that were NOT selected in the lottery will be placed on the waiting list in order of the lottery results. *If a student is accepted from the waitlist, families will be notified via email and have one week to respond and/or submit enrollment documentation to confirm their seat.*



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Any student who applies after the application deadline listed above will be placed on the waiting list after those students who applied before the application deadline on a first come first served basis. *The waiting list is valid for one school year only and is based on current year applications.*

We do not require school-wide re-enrollment paperwork for each school year. All students currently enrolled and attending Alliance for Progress Charter School automatically re-enroll for the following school year. Please see the re-enrollment policy in Section F.

D. Lottery Preferences

As required by PA charter school law, Alliance for Progress Charter School uses a lottery system for admitting its students.

Example A: Sibling Preference: *In order to be eligible for the sibling preference, the applicant must be related to a current student in one of the following ways: 1.) has a shared legal guardian or there is shared legal custody of both students by a common individual or 2.) is a half sibling, step sibling, or biological sibling. Residing at the same address as a current student alone does not make an applicant eligible for the sibling preference. In order to be eligible, applicants must indicate the sibling preference on their application. Alliance for Progress Charter School will not retroactively apply sibling preference for anyone who did not request the sibling preference at the time of application prior to the application deadline. Alliance for Progress Charter School reserves the right to determine if a student is eligible for sibling preference. Siblings of currently enrolled students will be placed on a priority list before the lottery. Preference will be extended from newly enrolled students to their siblings, provided that all siblings seeking enrollment submitted applications prior to the application deadline and indicated the sibling relationship on the original application. Once the sibling selected in the lottery has submitted complete enrollment paperwork to the school, any of his/her eligible siblings will then be placed at the top of the waiting list (by the lottery order of the not-yet-enrolled sibling if more than one such applicant is on the waiting list at a time).*

Example B: Employee Preference: *In order to be eligible for the employee preference, the applicant must be related to a current Alliance for Progress Charter School employee in one of the following ways: 1.) biological, adopted or step child 2.) employee has legal custody or legal guardianship of student. Residing at the same address as a current employee alone does not make an applicant eligible for the employee preference. In order to be eligible, applicants must indicate the employee preference on their application. Alliance for Progress Charter School will not retroactively apply employee preference for anyone who did not request the employee preference at the time of application prior to the application deadline. Alliance for Progress Charter School reserves the right to determine if a student is eligible for employee preference. Children of current AFPCS staff members will be placed on a priority list before the lottery.*



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Confirming Enrollment

It is important to understand that being selected in a lottery is only one step involved in enrolling at Alliance for Progress Charter School. The next step involves submitting the required documents by the proper deadline or your spot will be forfeited.

To confirm your student's seat for the 2024-2025 school year and complete the registration process, you must complete/submit the following **required** documents on PowerSchool within (10) business days:

1. Proof of Child's Age (view acceptable examples [here](#))
2. Proof of Residency (view acceptable examples [here](#))
3. Copy of child's updated Immunization Record
4. [Parent Registration Statement](#)
5. [Home Language Survey](#)

All registration materials can be submitted online in PowerSchool, via email at admissions@afpcs.org or in-person at the school's main office located at 1722 Cecil B. Moore Ave. Philadelphia, PA 19121.

Failure to meet this deadline forfeits your spot at **Alliance for Progress Charter School**. Exceptions will be made for families with language barriers, and only when those families face extenuating circumstances.

The only required material to continue the enrollment process is as follows:

- Proof of Age
- Proof of Residency
- Record of Required Immunizations
- Act 26 Form / Parent Registration Form
- Home Language Survey

Students who submit these five required documents by the enrollment deadline are considered enrolled for the 2024-2025 school year.

DATE	ENROLLMENT PROCESS
September 22, 2023	Apply Philly Charter application window opens
January 22, 2024	Apply Philly Charter application window closes
February 7, 2024	Apply Philly Charter Admissions lottery held
February 9, 2024	Families notified of lottery results via email.