

**ALLIANCE FOR PROGRESS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

July 18, 2023

This meeting was held via Zoom. Mr. Larry Griffin, Board Chair, called the meeting to order at 6:11p.m. Notice of the meeting had been properly given and a quorum was met.

ATTENDEES

BOARD MEMBERS:

Mr. Larry Griffin – Board President
Ms. Felicia Parker-Cox – Board Member
Mr. James Caldwell – Board Member
Dr. Jayminn DeShields – Board Member
Ms. Karen Trawick- Board Member
Dr. Mary Floyd – Board Member

REGRETS:

Dr. Valerie Allen – Board Vice President

STAFF:

Ms. Stacey Scott – CEO
Mr. Brian Cameron – Principal
Ms. Crystal A. Sharper – MS

VISITORS:

Leigh Ann Bonck – OmniVest

Old Business:

None

New Business:

None

Public Comment:

None

Approval of the Minutes for June 20, 2023

Upon motion duly moved, seconded, and carried, the Board approved the minutes of June 20, 2023. Karen Trawick moved to approve the minutes; James Caldwell seconded the motion, Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Abstained	Dr. Mary Floyd	Yes	
Karen Trawick	Motion to Approve	Yes			
James Caldwell	2 nd Motion	Yes			

Approval of the June 2023 Financial Report

Upon motion duly moved, seconded, and carried, the Board approved the June 2023 Financial Report. James Caldwell moved to approve; Karen Trawick seconded the motion; Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Yes	Dr, Mary Floyd	Yes	
James Caldwell	Motion to Approve	Yes			
Karen Trawick	2 nd Motion	Yes			

Fourth Floor Construction Project – Larry Griffin

Douglas Construction was agreed upon to be the General Contractor. The construction period is longer than what was planned. It will take four months to complete and is estimated to be completed by October 31, 2023.

The weekly meeting construction meetings started Monday, July 10,2023. The meetings are being held in Stacey Scott’s (CEO) office or on the fourth floor of the Main Building, 1722 Cecil B. Moore. Meeting time is 2:00pm. Robin Englin from Omni-Vest is working with Alliance on this project. Alliance will receive a State Grant, Redevelopment Assistant Capital Program Grant (RACP) for \$500,000. These funds are expected in the Spring of 2025; therefore, Alliance will have to internally front the cost of the RACP portion of this project until those funds are received. The RACP Agreement with two adjustments was sent to all Trustees for review. Alliance was responsible for

demonstrating that it has the matching funds. Alliance also needs to supply copies of the bank statements and be able to show that Alliance has the funds to complete the project. Between the ESSER Funds, the RACP Grant and Alliance funding \$450,000, this will cover the project.

Approval of the Redevelopment Assistant Capital Project

Upon motion duly moved, seconded, and carried, the Board approved the Resolution for the RACP Grant to be submitted to the RACP Monitor. Karen Trawick moved to approve; James Caldwell seconded the motion; Motion carried.

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	Dr, Mary Floyd	Yes
Karen Trawick	Motion to Approve	Yes		
James Caldwell	2 nd Motion	Yes		

Principal Report - Mr. Cameron

The main buildings 1722 are in the process of being prepared for the upcoming school year. The middle school is hosting the Summer School and Enrichment Program. There are approximately 150 children attending on a consistent basis, and it is business as usual in middle school. We will have end of summer school data when the program ends, and that data will be forwarded to the Trustee’s for review. We did a pre-assessment when we started on June 26th. This growth data will be shared with the Trustees when it is complete the post data at the end of next week.

Summer Orientation Preview

We are welcoming our new staff on August 8th, 9th & 10th. Staff will be returning for a full week this year beginning on August 14th -18th. We have been focusing on Simplifying things for staff. What we teach, and how we teach. Our handbook this year will be followed closely. As soon as the schedule is finalized, it will be sent to the Trustees.

We got our preliminary PSSA data back. We experienced growth in all three categories (Math 3.8% growth, Science 10% growth, English 5% growth). We have more work to do after the Pandemic, however, we are showing growth. This report will be shared with the Trustees.

CEO Report – Stacey Scott

Enrollment

Enrollment is currently at 635. We have exceeded the first goal of 621 and are moving rapidly towards the goal of 640. We are hosting a Kindergarten Reception to touch base with the parents so we can get an idea of how many will show up. We are trying to put things in place to build relationships with parents before school starts.

Board Meetings Dates for School Year 2023-2024

Upon motion duly moved, seconded, and carried, the Board approved the presented meeting dates and to return to meeting once a month with one abstention (Felicia Parker Cox) for the 2023-2024 school year. Karen Trawick moved to approve; James seconded the motion, Motion carried.

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	James Caldwell	Yes
Karen Trawick	Motion to Approve	Yes	Felicia Parker-Cox	Abstained
James Caldwell	2 nd Motion	Yes	Karen Trawick	Yes
Dr. Mary Floyd		Yes		

Executive Session

School Safety Plan

The next Board Meeting is scheduled for Tuesday, August 15, 2023 @ 6:00pm

Meeting adjourned at 7:15pm

Respectfully Submitted

Crystal A. Sharper

**ALLIANCE FOR PROGRESS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

August 15, 2023

This meeting was held via Zoom. Mr. Larry Griffin, Board Chair, called the meeting to order at 6:11p.m. Notice of the meeting had been properly given and a quorum was met.

ATTENDEES

BOARD MEMBERS:

Mr. Larry Griffin – Board President
Ms. Felicia Parker-Cox – Board Member
Mr. James Caldwell – Board Member
Dr. Jayminn DeShields – Board Member
Ms. Karen Trawick- Board Member

REGRETS:

Dr. Valerie Allen – Board Vice President
Dr. Mary Floyd – Board Member

STAFF:

Ms. Stacey Scott – CEO
Mr. Brian Cameron – Principal
Ms. Crystal A. Sharper – MS

VISITORS:

Leigh Ann Bonck – OmniVest

Old Business:

None

New Business:

None

Public Comment:

None

Approval of the Minutes for July 18, 2023

Upon motion duly moved, seconded, and carried, the Board approved the minutes of July 18, 2023. Karen Trawick moved to approve the minutes; James Caldwell seconded the motion with one abstention, Dr. Jayminn Deshields. Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Abstained	Dr. Jayminn DeShields - Abstained		
Karen Trawick	Motion to Approve	Yes	Felicia Parker-Cox	Yes	
James Caldwell	2 nd Motion	Yes			

Financial Report July 2023 – Leigh Ann Bonck OmniVest

The Auditor, H&S, has been engaged. The Audit is slated to begin the week of October 2, 2023. A check list has been provided and we will start working through it to provide them with the requested documents.

Chrome Books – Ms. Scott

Additional chrome books are needed for the ones that were “damaged,” “lost” or unable to be repaired. We need 150-200 new chrome books. What is the possibility of obtaining them within the budget? When the budget is created, we put in as effecting the net income, capitol items, therefore, this would be considered a “below the line” expenditure, meaning it would be based on the ability of cash after the general operating expenses. Are there funds allocated for this expenditure? There is the “Emergency Connectivity Fund”, ECF, which is a program that will help schools and libraries provide the tools and services their communities need for remote learning. For eligible schools, the ECF Program will cover reasonable costs of laptop and tablet computers; Wi/fi hotspots has to be applied for; modems; routers and broadband connectivity purchases for off-campus use by students, school staff and library patrons. This EFC process must begin in the fall of the previous year to receive it for the following year. Kim from Omni Vest will be asked to begin the process for the 2024-2025 school year. The new chrome books will be distributed throughout all grades.

Approval of Budget for New Chromebooks for the 2023-2024 School

Upon motion duly moved, seconded, and carried, the Board approved that the budget of up to \$70,000 to purchase new chrome books for school year 2023-2024. Dr. Jayminn DeShields moved to approve; James Caldwell seconded the motion; Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Yes	Karen Trawick	Yes	
Dr. Jayminn DeShields	Motion to Approve	Yes	Felicia Parker-Cox	Yes	
James Caldwell	2 nd Motion	Yes			

Approval to Pay Additional Week to Returning Staff

Under the direction of HR, “which was a temp at that time,” a notice was supposed to have been sent out of the scheduled contract payout to teachers. “We are not sure if she sent out that information.” As a result, some of our staff will only get paid one week for returning. If they did not get that information, they are not aware that they have only one week’s pay coming.

Upon motion duly moved, seconded, and carried, the Board approved that the returning teachers receive one week’s salary at an estimated cost of \$53,000 for the pay period 8.18.23. Felicia Parker-Cox moved to approve; James Caldwell seconded the motion; Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Yes	Karen Trawick	Yes	
Felicia Parker-Cox	Motion to Approve	Yes	Dr. Jayminn DeShields	Yes	
James Caldwell	2 nd Motion	Yes			

Principal Report - Mr. Cameron

In the last couple of meetings, we discussed attendance concerns across Philadelphia. Juvenile Justice: Truancy Prevention called Project Go, focuses on ending “the school-to-person pipeline,” keeping young people from ever entering the juvenile justice system simply because they were truant. Project go does not criminalize families for factors beyond their control. Instead, they partner with schools, families, youth advocates and other juvenile justice stakeholders to uncover, track and eliminate ate barriers to regular school attendance. They help young people build relationships and access community resources that support and stabilize their school attendance. This program is back after the pandemic, with two individuals running the program. We are partnering with them this school year, and hopefully it will make a difference.

Summer School/ ESY Report – We have gotten valuable feedback from parents. We had a successful academic program. The students took a pre-test and post-test. The data will be sent to the Board. Ms. Rodriguez ran the academic program and did an excellent job. We had an enrichment program in the afternoon in which the students went on trips and engaged in arts and crafts etc. The summer program took place in the Middle School building. The spaces were well thought out and organized. We will keep an eye on those students we had for summer school. There was a lot of attention around how we chose those students, with either attendance of academic concerns.

Summer Orientation

Pictures of what takes place at orientation were shared with the Trustees. We have our Open House on Friday, welcoming our families returning and new. There is a lot of work to be done, getting the buildings ready, while balancing the training the teachers need. We welcomed everyone back, introducing the team. We also got into the curriculum, focusing on what we teach, and how we teach it and getting into deep dives at what we do at Alliance daily. The days have been mixed with team building and intensive learning with outside speakers coming in.

CEO Report – Stacey Scott

Fourth Floor Construction Project –

The fourth floor is coming along quite nicely. Pictures of the progress were shared with the Trustees. There is minimal disturbance. They are working extremely hard and quickly. The timeline for completion is late October, and that comes

with a walk through, but we are anticipating that they will be done with most of the construction somewhere between mid to October. In the meantime, we were supposed to be housing our six grade students in our K-5 elementary school building at the beginning of the year, however, because construction is delayed, we are going to have our six graders back at the middle school building until October, then we will transition them over to elementary school. We meet once a week with the construction team. Larry attends the Monday afternoon meetings discussing the timeline, materials, and some shipping delays. They are utilizing three parking spaces.

Spirit of Alliance – It is Back. We had initially set the date for October 25, 2023, however, there is a festival happening that day at Northern Liberties, therefore, we may have to move the date one week before or one week after. Before we take on the event, we want to have an open house for parents and community partners and our business partners to come in and tour the fourth floor so that they can see the investment they are making during the fund raiser for our Innovation Lab and those classrooms. We never had a ribbon cutting for the school so we are thinking that would be an exciting time to have a small reception prior to the fund raiser. It is a great project on the way, and we are meeting our time frames.

Staffing – Staffing is coming along well. We have vacancies in first and third grade. At some point during the summer, we had all those positions filled but this is a market where teachers have their pick, and are still interviewing at other schools, and receives a better offer, and decided to take it. We are working hard to fill these positions.

Enrollment

Our goal this year is to have 621 students, we currently have 657 enrolled. The first goal of 621, the second goal was 640 and we have enrolled 647. We have also taken on the challenge of selling uniforms from the school. During this school year, our parents have been complaining about Cramers not providing the quality of uniforms they used to provide. We decided this year that we are going to take on the convenience for our parents so that they can purchase the shirts from our school. We have a link on our website where they can purchase the shirts and pick them up from the school. Most of our parents are extremely excited about the idea. There is also Triple Play, a store that does not sell uniforms. They sell sporting goods but take on the liberty of using school logos and putting them on shirts for \$5.00. We had to meet with several parents who have been using Triple Play for years and was not happy that we asked them not to use our logo. We decided to create discount pricing for our parents and just try to smooth out the situation.

Executive Session

The next Board Meeting is scheduled for Tuesday, September 19, 2023 @ 6:00pm

Meeting adjourned at 7:30pm

Respectfully Submitted

Crystal A. Sharper

**ALLIANCE FOR PROGRESS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

September 19, 2023

This meeting was held via Zoom. Mr. Larry Griffin, Board Chair, called the meeting to order at 6:01p.m. Notice of the meeting had been properly given and a quorum was met.

ATTENDEES

BOARD MEMBERS:

Mr. Larry Griffin – Board President
Ms. Felicia Parker-Cox – Board Member
Mr. James Caldwell – Board Member
Dr. Jayminn DeShields – Board Member
Ms. Karen Trawick- Board Member
Dr. Valerie Allen – Board Vice President

REGRETS:

Dr. Mary Floyd – Board Member

STAFF:

Ms. Stacey Scott – CEO

Mr. Brian Cameron – Principal
Ms. Crystal A. Sharper – MS

VISITORS:

Leigh Ann Bonck – OmniVest

Old Business: The fourth floor is coming along. All of the walls are up and being painted. Meetings with the Arcitechs and Construction team are usually held every week at 2:00pm.

New Business: None

Public Comment: None

Approval of the Minutes for August 15, 2023

Upon motion duly moved, seconded, and carried, the Board approved the minutes of August 15, 2023. Felicia Parker-Coz moved to approve the minutes; Karen Trawick seconded the motion, Motion carried, with one abstention, Dr. Valarie Allen.

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	Dr. Allen	Valarie Abstained
Felicia Parker-Cox	Motion to Approve	Yes		
Karen Trawick	2 nd Motion	Yes		

Approval of the Financial Report July & August 2023

Upon motion duly moved, seconded, and carried, the Board approved the June 2023 Financial Report. Dr. Valarie Allen moved to approve the Financial Report; Karen Trawick seconded the motion; Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Yes	Felicia Cox	Yes	Parker-
Dr. Allen	Valarie Motion to Approve	Yes			
Karen Trawick	2 nd Motion	Yes			

Principal Report - Mr. Cameron

iReady

We are five weeks into the school year, and all our preliminary iReady data is ready. This data is also shared on the Dashboard. Our ELA data is the same as our PSSA data that was shared at the beginning of the school year. Math is what we are seeing at the school level. The African American Charter School Coalition is running math program which Alliance is participating in. Part of that program, we are identifying students who are in the 7th and 8th grades who have participated in the summer Bridge Program and in the Saturday School program in the hopes that they can test out of pre-algebra in ninth grade and immediately go to algebra one. One of the things we identified as the Leadership Team, we are going to slow down, dive into the standards and have an increased capacity around fluency in math, learning multiplication tables, taking mathematics notes with the hopes that focus will help to show more growth than we have in the past couple of years.

Back to School Night – September 13, 2023

We had well over a hundred parents show up, which was encouraging. We had our full leadership team speak. We went over all our title goals and school focuses this year. A general plea for attendance and punctuation was made. I was a positive night. There were two sessions but were full. Overall, it was encouraging.

CEO Report – Stacey Scott

Staffing – We are seeking to hire two first grade teachers. We hired a third-grade teacher. We are looking for a middle school science teacher. The rest of the grades are staffed. We have openings for Para’s and building subs. Several students have been enrolled that need autistic support. We have not been required to provide autistic support in the past, therefore we are now looking for a full-time autistic support teacher. There is a candidate that we will interview for that position this week. We also need an additional Emotional support teacher as well.

Fourth Floor – The crew that is working on the fourth floor is great, concise, and diligent. It may be ready before the end of October. We have a great working relationship. They are hoping to open the floor up to us on October 26, 2023. We are going to hold a reception which will be a precursor to our fundraiser for Spirit of Alliance. Furniture has been ordered for this floor.

Grants

- Achieve Now – Early Literacy Funding – Early Literacy coaching and instruction for teachers and students in grades K and first.
- Philadelphia Early Literacy Network – Via Skyrocket: To build long term capacity of small and standalone networks to support early literacy learning in grades K-3rd.
- Systematic Comprehensive Support (MTSS) – PaTTAN – (Pennsylvania Training and Technical Network) – Customized school support related to (MTSS) and Least Restrictive Environment (LRE) Programming K-8.

Enrollment – Currently our enrollment is 636. Our goal this year was 621, and we have exceeded that goal. Ms. Young is our Enrollment Specialist, and she is doing an excellent job of holding that cap at 636 plus. All our classes are full.

Transportation Issue – have been having problems with school bus service. We had situations where stops were too far for kids to safely walk. Then we had the situation where our six graders could not ride the bus because they are still housed in middle school.

We had a very productive meeting with the transportation department. They are working on the stops for our students that needed to be changed and we completed the TARS to get the eligible sixth graders on the bus. They accommodated getting our six graders on the bus, which will make the transition to the elementary school much smoother.

Executive Session

Settlement/Placement SPED Matter

Upon motion duly moved, seconded, and carried, the Board approved the settlement matter. Dr. Jayminn DeShields moved to approve; Felicia Parker-Cox seconded the motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER					
Larry Griffin	Initiated Motion	Yes	James Caldwell	Yes	
Dr. Jayminn DeShields	Motion to Approve	Yes	Karen Trawick	Yes	
Felicia Parker-Cox	2 nd Motion	Yes			
Dr. Valarie Allen					

The next Board Meeting is scheduled for Tuesday, October 17, 2023 @ 6:00pm

Meeting adjourned at 7:28pm

Respectfully Submitted

Crystal A. Sharper

10/ /23

BOARD MEETING CANCELLED

**ALLIANCE FOR PROGRESS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
November 28, 2023**

This meeting was held via Zoom. Mr. Larry Griffin, Board Chair, called the meeting to order at 6:20p.m. Notice of the meeting had been properly given and a quorum was met.

ATTENDEES

BOARD MEMBERS:

Mr. Larry Griffin – Board President
Ms. Felicia Parker-Cox – Board Member
Dr. Jayminn DeShields – Board Member
Dr. Mary Floyd – Board Member

REGRETS:

Mr. James Caldwell – Board Member
Ms. Karen Trawick- Board Member
Dr. Valerie Allen – Board Vice President

STAFF:

Ms. Stacey Scott – CEO

Mr. Brian Cameron – Principal
Ms. Crystal A. Sharper – MS

VISITORS:

Leigh Ann Bonck – OmniVest

Old Business:

The fourth floor – The Ribbon Cutting Ceremony went well. We are waiting for the Certificate of Occupancy. A meeting needs to convene to discuss all things outstanding that is needed to complete the fourth floor. Shades, fire alarm system, whiteboards etc. and there needs to be a final walk-through. Money is needed for Whiteboard, Clear Touch boards, however technology is what's going to cost the most. Ms. Scott will work on getting proposals bulletin boards and some other needed items.

The vacant lot next to the elementary school where they wanted to build an apartment building, the plan was rejected by the zoning board. The land is designated for a certain type of construction.

New Business:

None

Public Comment:

None

Approval of the Minutes for September 19, 2023

Upon motion duly moved, seconded, and carried, the Board approved the minutes of September 19, 2023. Dr. Jayminn DeShields moved to approve the minutes; Felicia Parker-Coz seconded the motion, Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion	Yes	Dr. Mary Floyd
Felicia Parker-Cox	Motion to Approve	Yes	
Dr. Jayminn DeShields	2 nd Motion	Yes	

Approval of the Financial Report September and October 2023 – Leigh Ann Bonck

Upon motion duly moved, seconded, and carried, the Board approved the June 2023 Financial Report.

Dr. Jayminn DeShields moved to approve the Financial Report; Karen Trawick seconded the motion.

Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion	Yes	Dr. Mary Floyd
Dr. Jayminn DeShields	Motion to Approve	Yes	
Felicia Parker-Cox	2 nd Motion	Yes	

Principal Report - Mr. Cameron

The After School Program began in the middle of October. There are 137 students enrolled. The students were hand selected and invited on academic need, and then we opened up afterwards based on space for other children who wanted to join. We have preliminary testing data for those students and will have post testing data when that program ends. The program is run by Ms. Rodriguez, one of our math teachers, she did our summer school program as well. She has been running it for the past couple of years, and it has been successful. The program consists of two days reading and two days math. A snack is also provided.

The second diagnostic for iReady has been completed. The dashboard was updated and sent to the Board last week. The data shows a steady increase in math since coming back from the pandemic. We moved a lot of students from the red category; however, we have a long way to go but are encouraged that 45% of our school within a grade level being on level which is significantly closed the gap from what we saw post pandemic.

ELA has similar results. We had 66% of the school in the red category in August/September, now that number is below 50% which we moved a lot of children into the yellow category. We will celebrate our teachers who have made incredible growth school wide. We are not where we want to be but are encouraged to keep moving the students forward.

CEO Report – Stacey Scott

Staffing – We have hired most of our teachers. We just hired a third-grade teacher and are fully staffed in grades K, 1,2,3,4 and 5, however, currently in sixth grade, we are looking for a math teacher and a sixth/eighth grade science teacher. Seventh and eighth grade are fully staffed. The charge to HR is to have our teaching positions fully staffed before we go on break on the 15th.

Enrollment – The enrollment goal for the year is 621 and we have been holding steady between 637-638. We have approximately 192 Special Ed students, and the rest are general Ed students.

Ribbon Cutting Ceremony – The ceremony was a success; Thanks goes out to all Board members for attending. We are now looking forward to our big fund raiser which is Spirit of Alliance which will take place in April. We will be sending the “save the dates soon.

Professional Development Policy for Approval

Was not attached, will present at the December Board Meeting.

Executive Session

There was no executive session being held.

The next Board Meeting is scheduled for Tuesday, December 19, 2023 @ 6:00pm

Meeting adjourned at 7:11pm

Respectfully Submitted

Crystal A. Sharper

**ALLIANCE FOR PROGRESS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

December 14, 2023

This meeting was held via Zoom. Mr. Larry Griffin, Board Chair, called the meeting to order at 6:18p.m. Notice of the meeting had been properly given and a quorum was met.

ATTENDEES

BOARD MEMBERS:

Mr. Larry Griffin – Board President
Dr. Valerie Allen – Board Vice President
Ms. Karen Trawick- Board Secretary
Ms. Felicia Parker-Cox – Board Member
Dr. Jayminn DeShields – Board Member
Dr. Mary Floyd – Board Member
Mr. James Caldwell – Board Member

REGRETS:

None

STAFF:

Ms. Stacey Scott – CEO

Mr. Brian Cameron – Principal
Ms. Crystal A. Sharper – MS

VISITORS:

Leigh Ann Bonck – OmniVest
Cris Sefransky – HFCO (

Old Business:

None

New Business:

None

Public Comment:

None

Audit Ending June 30, 2023 – Cris Sefransky, HFCO

There are three Auditor Reports within the Financial Statements. The main one is the actual financials; another is Internal Controls and one for Compliance with Major Programs. All three were unmodified opinions. Everything financially checked out, there were no materials in the statement that needed to be adjusted. Compliance with major Programs is another big one, that checked out. The programs that were tested were the COVID Funds and the ESSER Money. The liability, Spending and Compliance were tested from an Internal Control standpoint and no issues were noted and it was a clean opinion as well. The other reported on Internal Controls had no material weaknesses found, and there were no significant deficiencies found or issues that needed to be addressed.

As far as journal entries that were made, there was nothing out of the ordinary, nothing that was material and nothing needed fixing. The main things we need to do, are adjust for the PSERS's numbers which comes out once a year with an actuarial report and all we need to do is adjust the liabilities and numbers that they give, and put those numbers in the financials. This is not an Audit adjustment, but reconciling the numbers that they give.

Approval of the Audit Report for year ending June 30, 2023 – Cris Sefransky,HFCO

Upon motion duly moved, seconded, and carried, the Board approved the Audit Report June 30, 2023 Financial Report. Dr. Jayminn DeShields moved to approve the Audit Report; Dr, Valerie Allen seconded the motion.
Motion carried.

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	Karen Trawick	Yes
Dr. Jayminn DeShields	Motion to Approve	Yes	Jim Caldwell	Yes
Dr. Valerie Allen	2 nd Motion	Yes	Felicia Parker-Cox	Yes

Cris Sefransky will send the Management Rep Letter which will be put on the school's letterhead. Ms. Scott, CEO and/or Larry Griffin, Boad Chair will need to sign to confirm that the school has provided all the information to the best of their knowledge and that there is a good relationship between the Auditors and the school. Once it's signed, they will release the final report. The final report is uploaded to Emma, for the Bond Holders. It is provided to the School District of Philadelphia via EPPI Center which the school will submit. There is another report that goes with it which will be completed by Omni Vest through Leigh Ann Bonck. There is also the annual financial report which is how it's submitted to PDE. It is completed and ready for signatures from Ms. Scott, CEO, and Karen Trawick, Secretary. There is also the reporting to the Federal Clearing House which will be done by HF, Leigh Ann Bonck will confirm. This information will need to be completed within 30 days from today.

Approval of the Lease Reimbursement 2023 (East Money) – Leigh Ann Bonck_

Within the Charter School Law, there is a provision that if a school rents their building they can seek

reimbursement from the state for partial reimbursement. The school rents their building from the foundation, so the school can submit to PDE through from 418 the lease amount from 2022-2023 which was \$1,111.000 (one million one hundred and eleven dollars). First it needs to be approved by the Board, then after it is approved by PDE, the school will receive reimbursement. The potential projected reimbursement is about \$77.000.

Upon motion duly moved, seconded, and carried, the Board approved the Estimated Lease Reimbursement of \$77.000. Dr. Valerie Allen moved to approve the Estimated Lease Reimbursement of \$77.000, Felicia Parker Cox seconded the motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	Karen Trawick	Yes
Dr. Valerie Allen	Motion to Approve	Yes	James Caldwell	Yes
Felicia Parker-Cox	2 nd Motion	Yes	Dr. Jayminn DeShields	Yes

Approval of the Minutes with the necessary corrections for August 2022, October 2023 and June 2023

The reasons for the Executive Sessions were not recorded on minutes mentioned above. The Charter School Office asked that the corrections be made and approved by the Board. The deadline for having this completed is January 19, 2023. Upon motion duly moved, seconded, and carried, the Board approved the correctins to the minutes of August 2022, October 2022 and June 2023. Felicia Parker-Cox moved to approve the minutes; Karen Trawick seconded the motion, Motion carried with one abstention (Dr. Valerie Allen).

VOTE SUMMARY OF EACH MEMBER				
Larry Griffin	Initiated Motion	Yes	Dr. Mary Floyd	Yes
Felicia Parker-Cox	Motion to Approve	Yes	Dr. Jayminn DeShields	Yes
Karen Trawick	2 nd Motion	Yes	James Caldwell	Yes
Dr. Valerie Allen	Abstained			

Approval of the Financial Report September and October 2023 – Leigh Ann Bonck
Will be presented at the January 2024 Board Meeting

Principal Report - Mr. Cameron
Will be presented at the January 2024 Board Meeting
CEO Report – Stacey Scott

Will be presented at the January 2024 Board Meeting

Professional Development Policy for Approval

Was not attached, will present at the January Board Meeting.

Executive Session

Executive session was not held.

The next Board Meeting is scheduled for Tuesday, January 16, 2024 @ 6:00pm

Meeting adjourned at 5:56pm

Respectfully Submitted

Crystal A. Sharper