ALLIANCE FOR PROGRESS CHARTER SCHOOL

BOARD OF TRUSTEES MEETING MINUTE

February 17, 2026

This meeting was held via Zoom. Notice of the meeting had been properly given, and a quorum was met. Larry Griffin, Board Chair, called the meeting to order at 6:10pm.

ATTENDEES

BOARD MEMBERS:
Mr. Larry Griffin – Board President
Dr. Valerie Allen – Board Vice President
Dr. Jayminn DeShields – Board Member
Karen Trawick – Board Secretary
Ms. Felicia Parker-Cox – Board Member
Archbishop Mary Floyd – Board Member

REGRETS:
None
James Caldwell – Board Member

STAFF:
Stacey Scott – CEO
Brian Cameron - Principal
Shian Stevens – Executive Assistant to CEO

VISITORS:
Leigh Ann Kelly – OmniVest

Old Business: Board Slection (Parent Selection) The previous parents withdrew their interested making a decision to join the Parent Advisory Board. There decision was based on the framework and practices of a board of Directors. Mr. Griffin suggested holding a zoom session where the framework and the practices of a Board of Directors can Be explained and discussed with any interested parents, and perhaps gain some interest. Mr. Griffin will submit dates and times for the sessions within the next two weeks.

New Business: New Parent Liaision: Courtney Berry who currently works in the front office has taken on that roll. She developed a great relationship with the current 3 officers. The Parent Advisory Board has an accout with Citizens Bank and we have removed the old treasurer off the account on Friday and added new cards so they can control their money. They have approximately $2,100 in the band right now. They had a fund raiser last year (Double Good Popcorn), and raised approximately $5,000. That money is in the school's fund raising account. Now that we have new signaturees we will be transfering that money over to them. The Parent Advisory Board will be attending the next Board Meeting.

Public Comment: None

Approval of Minutes for January 20, 2026

Upon motion, duly moved, seconded, and carried, the Board approved the Minutes for January 20,2026. Dr. Valerie Dorsey Allen moved to approve the Minutes. Dr. Jayminn DeShields seconded the motion. Motion Carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	James Caldwell	
Dr. Valerie Dorsey Allen	Motion to Approve: Yes	Karen Trawick	
Dr. Jayminn DeShields	2nd Motion: Yes		
Archbishop Mary Floyd	Yes		

Approval of the Financial Report Ending January 2026

Upon motion, duly moved, seconded, and carried, the Board approved the Financial Report ending January 20,2026. Dr. Jayminn DeShields moved to approve the Minutes with one abstention. Felicia Parker-Cox seconded the motion; Dr. Valerie Dorsey Allen abstained. Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	Karen Trawick	Yes
Dr. Jayminn DeShields	Motion to Approve: Yes	Dr. Valerie Dorsey Allen	Abstained
Felicia Parker-Cox	2nd Motion: Yes	Archbishop Mary Floyd	Yes

Rental Reimbursement

In the Charter School Law, there is a provision that the school can request reimbursement for part of their rent. Since the school rents their buildings from the foundation, they can seek reimbursement for that rent. It is projected that the reimbursement for 23-24 will be about $82, 000. The rental reimbursement for 24-25 will be about $73,800.

Approval for 23-24 and 24-25 Rental Reimbursement

Upon motion, duly moved, seconded, and carried, the Board approved filing the 418 Rental Reimbursement. For 23-24 and 24-25. Karen Trawick moved to approve the Rental Reimbursements, Dr. Valerie Dorsey Allen seconded the Motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	Archbishop Mary Floyd	Yes
Karen Trawick	Motion to Approve: Yes	Dr. Jayminn DeShields	Yes
Dr. Valerie Dorsey Allen	2nd Motion: Yes		
Felicia Parker-Cox	Yes		

Financial Interest Forms – Shian Stevens

The forms are not due until due in May; however, they can be submitted earlier. Shian offered a zoom session where everyone can walk through the forms together or email an example of how it must be completed to avoid any discrepancies. She would like to get it uploaded in March The actual due date is May 26, 2026. Dr. Allen suggested the Board meet with Shian after the next Board Meeting, March 17, 2026. This will be added to the Board Agenda.

<u>Enrollment</u> - Currently 663 students are enrolled. We have few more children that will be joining us at which time we will exceed our goal of 671. We nearly exhausted our wait list for this school year, 25-26. We have approximately 266 still on the wait list. Most of which are kindergarten, first grade and second grade. None in third grade. Fourth grade has 105, none in fifth grade and sixth grade, has 77. Seventh and eighth are zero.
We just recently had our lottery which was held Friday February 13, 2026. We pulled in 80 children for kindergarten and pulled in 10 children for all other grades. We also launched our Intent to Return to our parents to let us know if they intend to return. We received 314 respondents our of 582 which brings us to 54% of our community letting us know they will be returning.

<u>26-27 Annual School Calendar</u>
Upon motion, duly moved, seconded, and carried, the Board approved the 26-27 Annual School Calendar.
Dr. Jayminn DeShields moved to approve the 26-27 Annual Calendar. Felicia Parker-Cox seconded the Motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	Archbishop Mary Floyd	Yes
Dr. Jayminn DeShields	Motion to Approve: Yes	Dr. Valerie Dorsey Allen	Yes
Felicia Parker-Cox	2nd Motion: Yes	Karen Trawick	Yes

<u>Foundations INC Charter Support Renewal Proposals</u>
We are about to move back into the process of charter renewal. We will not have contact with the School District until 2027, but there are some preliminary documents that we'll have to submit in preparation for that visit. In the past, we worked very closely with Foundations INC, an organization that has provided us with special education technical support as we were going through the State Audit.

Phase 1 - Runs between March 2026 through May 2026. It includes Mission and Educational Plan, Special Education (and MTSS), English Learners, Enrollment, Personnel. Cost, $9,000.

Phase 2 - Runs between June 2026 through April 2027. It includes Project Management, Renewal Application & Attachments, Renewal Document Submissions, Office of Auditing Services (OAS) Audit, CSO Mission and Educational Plan Renewal Site Visit (RSV) and ACE-R Preview Windows and Forecasting Meetings.
Cost $12,750. Asking approval for Phase 2.

<u>Approval for Phase 2 Foundations INC Charter Support Renewal Proposals</u>
Upon motion, duly moved, seconded, and carried, the Board approved Phase 2 of Foundations INC Charter Support Renewal Proposal of $12,750. Felicia Parker-Cox moved Foundations Proposal. Dr, Valerie Dorsey Allen seconded the Motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	Archbishop Mary Floyd	Yes
Felicia Parker-Cox	Motion to Approve: Yes	Dr. Jayminn DeShields	Yes
Dr. Valerie Dorsey Allen	2nd Motion: Yes	Karen Trawick	Abstained

Immigration Policy

Alliance for Progress Charter School
Student and Employee Immigration Compliance Policy

I. Purpose

Alliance for Progress Charter School ("Charter School") adopts this policy to ensure that its practices relating to students and employees who are immigrants are consistent with applicable federal and Pennsylvania law.

This policy is intended to:

- Protect every student's right to access a free public education without regard to immigration status;
- Provide clear guidance to the Board of Trustees, administrators, faculty, and staff regarding permissible and impermissible inquiries;
- Ensure proper completion and retention of employment eligibility documentation; and
- Establish procedures for responding to requests or warrants issued by immigration authorities.

II. Authority

This policy is adopted pursuant to 22 Pa. Code §11.11(d), applicable provisions of the Pennsylvania Charter School Law, federal immigration law governing employment eligibility verification, and relevant United States Supreme Court precedent recognizing students' equal access to public education.

The Charter School shall not condition admission, enrollment, or continued attendance on a student's immigration status.

III. Equal Educational Access for Students

All school-aged children residing within the Charter School's attendance boundaries are entitled to enroll and receive educational services on the same basis as other students.

1. No employee, officer, or Board member shall request information about a student's immigration or citizenship status at any point during the admissions or enrollment process or thereafter.

2. A student's right to attend the Charter School shall not be denied or delayed because of immigration status.

3. Proof of residency may be required; however, families may satisfy residency requirements through any documentation permitted under Pennsylvania law and are not limited to government-issued identification.

4. The Charter School shall administer a Home Language Survey to newly enrolling students in compliance with federal civil rights obligations.

Nothing in this policy alters the tuition obligations of students attending pursuant to a non-immigrant visa where tuition is required under federal law.

IV. Employment Eligibility Verification

The Charter School shall comply with all federal requirements governing employment eligibility.

A. Form I-9 Completion

Every newly hired employee must complete Form I-9 at the time of hire and present acceptable documentation establishing identity and authorization to work in the United States. The Charter School shall review the form and supporting documentation within the time period required by law and shall complete the employer attestation under penalty of perjury.

B. Maintenance of Records

All I-9 forms and supporting documentation shall be maintained in a secure file separate from general personnel records. These records may be stored in paper or electronic format, provided that the storage system:

- Ensures the integrity, accuracy, and reliability of the records;
- Prevents unauthorized creation, alteration, or deletion;
- Permits indexing and retrieval consistent with federal regulations; and
- Allows for the production of legible hard copies.

C. Reverification and Retention

The Charter School shall monitor the expiration of employment authorization documents and shall reverify eligibility as required by law. I-9 forms shall be retained for the period required by federal regulation.

The Charter School shall not knowingly employ or continue to employ any individual who lacks authorization to work in the United States.

V. Response to Immigration Enforcement Requests

If any immigration officer or other governmental agent seeks access to Charter School facilities, records, or personnel for immigration enforcement purposes, the request shall be immediately referred to the Chief Executive Officer or designee.

No records shall be produced and no access shall be granted unless the Charter School is presented with a judicial warrant or other legally sufficient order. Administrative warrants that are not signed by a judge shall be reviewed by legal counsel to determine the Charter School's obligations.

All staff members shall be trained to direct such requests to administration and shall not independently respond to enforcement inquiries.

VI. Confidentiality

Information regarding a student's or employee's immigration status, to the extent such information is lawfully obtained, shall be treated as confidential and shall not be disclosed except as required by law or pursuant to a valid court order.

VII. Non-Discrimination

The Charter School shall provide equal access to educational programs, activities, and employment opportunities without discrimination on the basis of national origin, citizenship, or immigration status, to the extent protected by law.

VIII. Supremacy of Law

If any provision of this policy is determined to conflict with applicable federal or state law or with the Charter School's charter, the controlling law shall govern.

Approval of the Student and Employee Immigration Policy

Upon motion, duly moved, seconded, and carried, the Board approved by way of email the Student and Employee Immigration Policy set forth by the Pennsylvania Charter School Law. Dr. Valerie Dorsey Allen moved to approve the Minutes. Dr. Jayminn DeShields seconded the motion. Motion Carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	James Caldwell	
Dr. Valerie Dorsey Allen	Motion to Approve: Yes	Karen Trawick	
Dr. Jayminn DeShields	2nd Motion: Yes	Archbishop Mary Floyd	
Felicia Parker Cox	Yes		

Principal Report – Bryant Cameron

Due to the snowstorm the school closed on January 26th and January 27th. We held two (2) virtual days, January 28th and January 29th. Under Chapter 11 we can have them as approved virtual days. Reached out to contact at the State level, and he stated that the Board needed to approve them by vote. All staff worked from home in the morning and held live classes for students. Several staff came into the building to help distribute packets. The parents came to the school to pick them up work for those days, and attendance was taken.

Approval to Ratify the schedule for January 28, 2026, and January 29, 2026, as Virtual Emergency Snow Days due to Inclement Weather

Upon motion, duly moved, seconded, and carried, the Board approved January 28, 2026, and January 29, 2026, as virtual emergency snow days due to inclement weather. Dr. Jayminn DeShields moved to approve. Karen Trawick seconded the Motion. Motion carried.

VOTE SUMMARY OF EACH MEMBER			
Larry Griffin	Initiated Motion: Yes	Archbishop Mary Floyd	Yes
Dr. Jayminn DeShields	Motion to Approve: Yes	Dr. Jayminn DeShields	Yes
Karen Trawick	2nd Motion: Yes		
Dr. Valerie Dorsey Allen	Yes		

Donuts with Dads was held Friday February 13, 2026. Ms. Berry led that endeavor. Will share pictures later.

Formal Evaluations - We just finished full formal process of all our teachers. We did full mid-year evaluations. According to that, we must do one formal evaluation each year. This year we moved to do a mid-year eval and will also do an end of year evaluation. We observe the teacher for one hour, and have other leaders come in, then we come together as a team and discuss what we observed instructionally. Teachers get their scores back based on how they did. We use a Rubric called the Danielson Framework. The teacher must complete a self-evaluation afterwards, then we hold a pre- and post-conference with each of the staff members. At the leadership level, we talk about trends we saw in the classroom and create our PD Plan on how we will attack the next 60 days before the PSSA's.

Executive Session

-

The next Board Meeting is scheduled for Tuesday, March 17, 2026 @ 6:00pm

Meeting adjourned at 7:40pm.

Respectfully Submitted
Crystal A. Sharper MHS, ASB